

**ZIEGLER EXPO LOGISTICS : OFFICIAL TARIFF 2022**

**FAIRS - EXHIBITIONS - TRADE SHOWS - CONGRESSES & EVENTS  
BRUSSELS EXPO/PARC DES EXPOSITIONS - 1020 BRUSSELS - BELGIUM**

**1. DOOR TO DOOR TRANSPORTATION**

TRANSPORT CHARGES: prices to be agreed + coordination fee ->

- Road transport : € 55
- Sea Freight : € 135
- Airfreight : € 95

**2. ON-SITE HANDLING / RENT OF EQUIPMENT**

LABOUR FOR MONTAGE, DISMANTLING, PACKAGING (material excluded)

<b>Min. 1 hour</b>	<b>Min. 2 consec.hours</b>	<b>Min. 3 consec. hours</b>
per hr: € 62	per hr: € 57	per hr: € 54

RENTAL OF HANDLING EQUIPMENT WITH OPERATOR (short term)

<b>Forklift 2.5T</b>	<b>Forklift 3.5T</b>	<b>Forklift 5T</b>
per 30': € 62	per 30': € 72	per 30': € 82

**Telescopic Forklift 3,5T**  
per 30' : € 75

<b>Crane 30T °</b>	<b>Crane 40T °</b>	<b>Crane 50T</b>
--------------------	--------------------	------------------

**Crane 30T + set lifting equipment for cars + 2 labourers °**

(° If NO combination with other exhibitors : min. 4 hrs (incl. transport))

**Prices to be agreed.**

**Various lifting/handling - equipment/accessories : prices to be agreed**

RENTAL OF HANDLING EQUIPMENT WITHOUT OPERATOR + See points 1) & 2)

<b>Forklift</b>	<b><u>2.5T</u></b>	<b><u>3.5T</u></b>	<b><u>5T</u></b>	<b><u>Pallettruck/dolly</u></b>	<b><u>Rollers 10T</u></b>
1st day :	€ 270	€ 295	€ 320	€ 45	€ 85
Following days :	€ 220	€ 245	€ 270	€ 40	€ 75
-Per ½ day	€ 175	€ 190	€ 205	€ 30	€ 50
-Per 30'	€ 62	€ 72	€ 82		

Day/night = 8 hours / ½ day = 4 hours

**Attention! As from 01/01/2020 we ask all our clients who require to hire a forklift without driver to provide us a valid document concerning the capability to drive this type of vehicle.**

SPE (overload protection environment) & FS (fuel surcharge) applicable on a case-by-case basis depending on rules imposed by the organizer & dependent on the prices of the energy market

**Telescopic lift/Cherry Picker :** prices to be agreed

1) Heavier equipment : prices to be agreed

2) Delivery/pick-up of equipment to/from stand : €37/move

-> Including : fuel, technical assistance / Excluding : any insurance

3) Unnecessary intervention : €37. Intervention by our staff due to an improper use of material

(e.g. an elevator does not start because a wrong wired gas bottle or the neutral gear not engaged, low battery due to lights remaining on, etc...)

**Packing material**

Pallets, plastic foil, bubble wrap, tape, cardboard boxes, binding wire/strips ... : prices to be agreed

### 3. ON-SITE STORAGE / DELIVERY - PICK UP ON STAND

INBOUND - unloading, warehousing, delivery to stand

or

OUTBOUND - pick-up from stand, warehousing, reloading

(intermediate storage before/after the fair)

upto	300 kg	or	1	m <sup>3</sup> lump sum	€	70
upto	500 kg	or	1.5	m <sup>3</sup> lump sum	€	80
upto	800 kg	or	2.5	m <sup>3</sup> lump sum	€	90
upto	1000 kg	or	3	m <sup>3</sup> lumpsum	€	100
>	1000 kg or > 3m <sup>3</sup> (per 1000 kg or 3m <sup>3</sup> )				€	120 (min. € 240)

Note: With regards to all courier shipments (such as TNT, UPS, FEDEX, DHL,...)

- Restricted to perform door to door service only, they aren't obliged to deliver on stand
- Rates for courier delivery on stand by ZIEGLER EXPO LOGISTICS =

€ 120= all inclusive upto 300 kg or 1m<sup>3</sup> (incl. : administration, receipt & delivery on stand)

**!! Courier shipments > 300 kg or 1m<sup>3</sup> = normal unloading tariff !!**

- To be on the safe side please address your shipment to ZIEGLER EXPO LOGISTICS.  
Please send us a copy of your courier transport document + written confirmation mentioning :
  - Track & Trace number
  - Hall & stand number
  - Name of exhibitor
- € 20 = Encoding, printing and labeling shipments by courier (DHL, UPS, TNT, Fed-Ex, ...)

STORAGE OF PACKINGS - pick-up from stand, warehouse in/outbound, redelivery on stand:

- Empty packings (without access) per m<sup>3</sup> : € 57
- Non empty packings ( « « ) per m<sup>3</sup> : € 64

-> Includes overtime charges for evening, weekend, legal holiday

-> Gradual rebates > 50m<sup>3</sup>

WAREHOUSING OUTSIDE FAIR PERIOD

Per m<sup>3</sup> (not stacked)

€ 20 / month

### 4. HANDLING INSURANCE

(Compulsory except in case of written waiver of recourse)

- Insurance premium on every handling/storage performed by Ziegler staff: + 8 % on charges  
Franchise € 620 / minimum € 5

5. ON SITE LOGISTIC FEE: per file / invoice :

€ 40

COORDINATOR / SUPERVISOR :

€ 62/hr

- On special request (minimum 2 hours )
- For special handling / assembly / delicate shifting
- For stripping / distribution / pick-up / inventory of consolidated loads  
(different exhibitors - stands from/to same truck)

EXPENSES :

On all "3rd party" costs (if any) paid by ZIEGLER for customers account. : + 6 %

## PARTICULAR & GENERAL CONDITIONS

ZIEGLER Expo Logistics services will be billed strictly in accordance with the approved Brussel's Expo official tariff

1. Each client calling for ZIEGLER's services will, beyond recall, be committed to accept the a.m. tariff, payment and standard / general trading conditions.

Unless written instructions / confirmations have been received, all charges will be billed to the official stand subscriber. In the event of non payment of our charges by one of the suppliers / subcontractors / forwarding agents, the official stand operator stands surety for payment of ZIEGLER's invoice at first request.

2. The above mentioned rates are valid on normal working days from 08:00 to 16:00.

Following surcharges are applicable :

Mo-Fri : 0 - 6hr / from 20 - 24hr : + 50% & 6 - 8hr / 16 - 20hr : + 25%  
Saturday : 0 - 20hr : + 50% & 20 - 24hr : + 75%  
Sunday : 0 - 24hr : + 100%

Legal holiday :

- evening before actual legal holiday from 20 - 24hr : + 100%  
- legal holiday itself from 0 - 24hr : + 100%

No overtime charges will be charged on empty packings, warehousing, rentals without operator & customs formalities. Except special dedicated request for delivery/collection by night (8.00PM-6.00AM)

3. ZIEGLER will do its utmost in order to stick to the handling schedule ordered by the customer. The schedule confirmed by ZIEGLER has been given in good faith but without obligation. ZIEGLER will not be held liable for any waiting of personal and equipment on the showground.

The handlings/rentals not ordered beforehand will be executed according to the availability.

The handlings/rentals ordered "on the spot" will be raised with a surcharge of **50 % as from the first pré-build-up date** and have to be paid immediately by cash, bank or credit card.

- For any order of material not canceled within 24h, a rental unit will be charged.
- For any handling order not canceled within 24h, a handling unit will be charged

4. The min.rental periods are based on orders carried out during the official build-up/dismantling periods.

In case the exhibitor requests a handling to be done on a specific date/hour which cannot be combined with other handlings, a minimum rental period of 3 hours will be charged.

The time is counting as from the departure of the labour / equipment from the dispatching center to the stand and back. The time is printed on the worksheet by an electronic timeprinter. Each started period will be charged as a full period. In case orders cannot be performed due to late arrival of cargo/truck/exhibitor or any delay a min. time share of 30 or 60 min. will be charged.

5. The rentals without operator are based on max. 8 hours/day/night.

- Including : fuel, technical maintenance
- Excluding : any insurance.

Every handling equipment without operator is entrusted to the tenant under his full and exclusive responsibility. The tenant pledges himself to restore the material in the same condition at the dispatching center. Every damage or default will be charged to the tenant.

The Exhibitors may order handling equipment and use the latter under their own responsibility at its maximum capacity and at a.m. rates as long as there are no technical restrictions imposed by the location of the booth (maximum weight at the ground ceiling height/stairs etc) or by the merchandise itself (size, lifting points, stability, safety, etc.).

Handling equipment rented without operator are not insured and are operated under full responsibility of the user. The user remains responsible for any damage to the rented equipment and to third parties.

6. Empty packings :

- Incl : Price includes roundtrip service including overtime surcharge (evening, weekend, legal holidays).
- Exc : Insurance on quantity of empty packings, any contents and equipment.

Insurance coverage for characterised damage : max € 620 / exhibitor.

The empty packings are brought back to the stands as quickly as possible, according to the planning / timing decided by the organiser of the fair

7. On-site handlings performed by ZIEGLER Expo Logistics are covered by a handling insurance.

Any damages occurred to the cargo, any accident or comment about the handling should be mentioned on the work order in the presence of a ZIEGLER delegate. Later on no claim will be considered.

All cargo / exhibition and packing material remain on the booth at owner's risk.

On arrival, ZIEGLER's liability ends at the time that the merchandise is delivered on the booth, whether or not the Exhibitor is present. On departure, ZIEGLER's liability goes into effect as from the removal of the material from the booth, but ends when the merchandise is handed over to a third party. ZIEGLER is not responsible for the content neither for the quantity.

The storage of exhibition material before/after the show is covered by theft/fire/water damage insurance up to a maximum value of Euro 1.240 per Exhibitor.

Any additional insurance will only be subscribed on receipt of a written valorised request to insure for account of the owner of the goods. Empty packings and materials stored during the show are not insured, except for characterised damage : max Euro 620/Exhibitor. ZIEGLER will not be held liable for any damages/losses.

Warehousing under supervision are insured for a max. claim value of Euro 1.240 per exhibitor.

Ziegler cannot interfere in the weather conditions and therefore cannot be held liable for any damages resulting from bad weather conditions.

No transport insurance has been undertaken by ZIEGLER unless a written instruction has been received prior departure. The cargo is only covered as per CMR, B/L, AWB conditions.

The transport charges will remain liable for payment to ZIEGLER "cargo lost or not lost".

8. Each cargo which, on arrival, has been custom cleared by ZIEGLER must imperatively before leaving the fairground be represented to ZIEGLER's customs office in order to arrange the reexport customs formalities and allow ZIEGLER to recover the customs bond paid. The official stand subscriber vouches for payment to ZIEGLER of all customs fines, charges, duties and VAT resulting from leaving the fairground without performing the re-export customs formalities at ZIEGLER's office or for any transit document which has not been cleared while crossing last EU border.

9. All above mentioned prices are excluding VAT and payable in cash, without discount

All transport, handlings, customs formalities, duties, VAT, customs fines and any other charges should be paid prior delivery of cargo on the booth & before departure from the exhibition ground.

- Cash or by bank card / bank transfer based on an advance payment of the estimated charges.
- By credit card (VISA / EUROCARD / MASTERCARD)

ZIEGLER Expo Logistics guarantees the reimbursement of any provision paid in excess.

All charges will be covered by an invoice which will be issued and mailed after the end of the event.

Any balance should be settled within 30 days of the invoice date.

Late payments will be charged at 0,6 %/month + legal lump sum of € 125.

ZIEGLER has the authority to seize exhibition material in case above mentioned payment conditions have not been fulfilled.

ZIEGLER EXPO LOGISTICS - [www.ziegler-expolog.com](http://www.ziegler-expolog.com)

BRUSSELS EXPO

B – 1020 BRUSSELS

Téléphone : + 32 (0)2. 475.45.44

Brussels Expo office : +32 (0) 476.600.292

Mail : [bruexpo@zieglergroup.com](mailto:bruexpo@zieglergroup.com)

*!! All business is undertaken exclusively under a.m. special conditions and Belgian Freight Forwarders Standard Trading Conditions published on 24/06/2005. ( Copy available on request) !!*