



**FAIRS - EXHIBITIONS - TRADE SHOWS - CONGRESSES & EVENTS AT BRUSSELS EXPO
TENTOONSTELLINGSPARK - PARC DES EXPOSITIONS - 1020 BRUSSELS 2 - BELGIUM**

1. DOOR TO DOOR TRANSPORTATION SERVICES

TRANSPORTATION CHARGES: prices to be agreed + coordination fee ->

- Road transport € 52
- Seafreight : € 132
- Airfreight € 92

2. ON-SITE HANDLING/EQUIPMENT SERVICES

LABOUR FOR HANDLING, STUFFING, PACKING (material excluded)

Min. 1 hour
per hr: € 58

Min. 2 consec.hours
per hr: € 55

Min. 3 consec. hours
per hr: € 52

RENTAL OF HANDLING EQUIPMENT WITH OPERATOR (short term)

Forklift 2.5T
per 30': € 50

Forklift 3.5T
per 30': € 60

Forklift 5T
per 30': € 70

Telescopic Forklift 3,5T
per 30' : € 75

Crane 30T °
per hr: € 130

Crane 40T °
per hr: € 150

Crane 50T °
per hr: € 175

Crane 30T + set lifting equipment for cars + 2 labour °

(° If NO combination with other exhibitors : min. 4 hrs (incl. transport))

- Wight max 2000 kg = € 300/hr
- Wight max 3000 kg = € 335/hr

Various lifting/handling - equipment/accessories : prices to be agreed

RENTAL OF HANDLING EQUIPMENT WITHOUT OPERATOR + See points (1) & (2)

| Forklift | <u>2.5T</u> | <u>3.5T</u> | <u>5T</u> | <u>Pallettruck/dolly</u> | <u>Rollers 10T</u> |
|---------------------|--------------------|--------------------|------------------|---------------------------------|---------------------------|
| 1st day/by day : | € 270 | € 295 | € 320 | € 45 | € 85 |
| Following days : | € 220 | € 245 | € 270 | € 40 | € 75 |
| -Per ½ day | € 175 | € 190 | € 205 | € 30 | € 50 |
| -Per 30' | € 46 | € 55 | € 62 | | |
| Day/night = 8 hours | | | ½ day = 4 hours | | |

EPS (environnement protection surcharge) & FS (fuel surcharge) applicable case by case depending on EP rules imposed by the Organiser and/or energy market prices

Ladders/Scaffoldings : prices to be agreed

Telescopic lift/Cherry Picker : prices to be agreed

- (1) Heavier equipment : prices to be agreed
(2) Delivery/pick-up of equipment to/from stand : €35/move + O.T. surcharges if any
-> Including : fuel, technical assistance / Excluding : any insurance

Packing material

Pallets, plastic foil, bubble pack, tape, cardboard boxes, binding wire/strips ... : prices to be agreed

3. ON-SITE STORAGE-PICK UP/DELIVERY SERVICES

INBOUND - unloading, warehousing, delivery to stand *

or

OUTBOUND - pick-up from stand, warehousing, reloading*
(intermediate storage before/after the fair)

| | | | | | |
|--|----|-----|------------------------|---|-----------------|
| upto 300 kg | or | 1 | m ³ lumpsum | € | 70 |
| upto 500 kg | or | 1.5 | m ³ lumpsum | € | 80 |
| upto 800 kg | or | 2.5 | m ³ lumpsum | € | 90 |
| upto 1000 kg | or | 3 | m ³ lumpsum | € | 98 |
| > 1000 kg or > 3m ³ (per 1000 kg or 3m ³) | | | | € | 90 (min. € 188) |

* +10% for storage outside of the fairground when not possible on site (compulsory road tax on transports)

Note: With regards to all courier shipments (such as TNT, UPS, FEDEX, DHL,...)

- Restricted to perform door to door service only, they aren't obliged to deliver on stand
- Rates for courier delivery on stand by ZIEGLER EXPO LOGISTICS =
€ 100 = all inclusive upto 300 kg or 1m³ (incl. : administration, receipt & delivery on stand)
!! Courier shipments > 300 kg or 1m³ = normal unloading tariff will be used here !!
- To be on the safe side please address your shipment to ZIEGLER EXPO LOGISTICS.
Please send us a copy of your courier transport document + written confirmation mentioning :
 - Courier shipment number
 - Hall & stand number
 - Name of exhibitor

STORAGE OF PACKINGS - pick-up from stand, warehouse in/out bound, redelivery on stand:

- | | |
|-----------------------------------|---------------------------|
| - Empty packings (without access) | per m ³ : € 45 |
| - Non empty packings (« «) | per m ³ : € 52 |
| - Priority packings (« «) | per m ³ : € 55 |

- > Includes overtime charges (evening, week-end, legal holiday)
-> Gradual rebates for over 50m³

WAREHOUSING OUTSIDE FAIR PERIOD

Per m³ (not stacked)

€ 12 / month

4. HANDLING INSURANCE

(Compulsory except in case of written waver of recourse)

- Insurance premium on every handling/storage performed by Ziegler staff: + 8 % on charges
Claim deductible € 620 / minimum € 5

5. ON SITE LOGISTIC FEE: per file / invoice : € 36

ON SITE COORDINATOR/SUPERVISOR : € 60/hr

- On special request (minimum 2 hours)
- For special handling/assembly/shifting
- For stripping/distribution of consolidated load
- For pick-up/inventory of consolidated load
(different exhibitors/stands from/to same truck)

OUTLAYS :

On all "3rd party" costs (if any) paid by Z.E.L. for customers acc. : + 6 %

6. IN / OUTBOUND MOVEMENTS

BETWEEN BRUSSELS AIRPORT & AND ZIEGLER'S WAREHOUSE/BACK TO BRUSSELS AIRPORT

| | <u>On arrival</u> | <u>On departure</u> |
|--------------|---|---------------------|
| 50kg (min) | € 200 | € 160 |
| 100 kg | € 235 | € 180 |
| 250 kg | € 250 | € 190 |
| 400 kg | € 275 | € 210 |
| 600 kg | € 310 | € 220 |
| 800 kg | € 345 | € 230 |
| 1000 kg | € 380 | € 250 |
| over 1000 kg | € 18 / additional 100 kg/0,6 m ³ | |

IMPORTANT: MAWB to be consigned **c/o ZIEGLER EXPO LOGISTICS !**
W / M ratio = 1000 kg / 6 m³

extra charge for urgent delivery or after 16:00,
saturday.: +50%, sunday: + 75%, legal holiday: +100%

Including : airport supervision - D.O. airport intermediate custom clearance
airport handling - transport to / from Brussels

Excluding : storage at airport, € 11/day/100 kg – min. € 55 – First 12 hrs free of charge.
unloading at Ziegler's warehouse/booth – any cargo insurance
cold stores – airfreight - surcharges on fuel, security, xray controll, fumigation,
valuables & dangerous cargo - charges on arrival from local consolidator
(breakbulk fee) in case

MAWB not consigned to ZIEGLER

AMS : advance manifest surcharges/ISF : Importer security filing.

BETWEEN ANTWERP SEAPORT & ZIEGLER'S WAREHOUSE

| | <u>On arrival</u> | <u>On departure</u> |
|--|-------------------|---------------------|
| <u>Container - FCL 20' - 40'</u> | € 790 | € 720 |
| per - <u>LCL / conventional loads</u> | | |
| min. 1000 kg / 1 m ³ | € 455/ wm | € 335 |
| per 1000 kg / m ³ additional | € 45 / wm | € 35 |
| or as per local consolidator charges (invoice + 10 %). | | |

IMPORTANT: Bill of lading to be consigned **c/o ZIEGLER EXPO LOGISTICS !**
W / M ratio = 1/1

extra charge for urgent delivery or after 16:00,
saturday: +50%, sunday: + 75%, legal holiday: +100%
no oversized road dimensions (max. 1200 x 245 x 245) - max.unit weight 5T -

Handling by forklift.

Included: Antwerp seaport supervision - Delivery order / - seaport handling charges - THC/CHC/PLTC/LCL reception charges - load / unloading charges - transport to / from Brussels

Excluded: unloading at ZIEGLER's warehouse / booth - any cargo insurance - storage at seaport - coldstores / refriger. -seafreight - surcharges on fuel, security, xray controll, fumigation, valuable & dangerous cargo - charges on arrival from local consolidator (breakbulk fee) in case B/L not consigned to ZIEGLER, any port/container/truck demurrage, AMS (advance manifest surcharges, LSS (low sulfur surcharge), customs inspection/stripping, ISF (Importer Security Filing) / ISPS (Int'l. Ship & Port Security) – sealock – courier mail.

7. CUSTOMS SERVICE

DIRECT FINAL CUSTOMS CLEARANCE WITH PAYMENT OF DUTIES & VAT

Clearance of transit form on arrival, customs verification, final import cust. clear., supervision charges
Lumpsum / clearance: € 88

TEMPORARY IMPORT WITH EXEMPTION OF PAYMENT OF DUTIES & VAT

In / outbound

Clearance of transit form / Carnet TIR on arrival, temporary import supervision charges

| | | |
|---------------------|------------------|-------|
| CIF value upto: (*) | € 500 LUMPSUM | € 95 |
| | € 2.500 LUMPSUM | € 120 |
| | € 10.000 LUMPSUM | € 180 |
| | € 20.000 LUMPSUM | € 220 |
| Above | € 20.000 LUMPSUM | € 250 |

FINAL CUSTOMS CLEARANCE (AFTER TEMPORARY IMPORT)

With exemption from duties & VAT: free distribution (brochures, giveaways...)

With payment of duties & VAT: sales

Lumpsum / clearance: € 80

CUSTOMS BOND ON DUTIES & VAT FOR TEMPORARY IMPORT & REEXPORT TRANSIT

| | | | |
|---------------------|-----------|--------|------------|
| CIF value upto: (*) | € 5.000 | 1 % | min. € 25 |
| | € 10.000 | 0.85 % | min. € 50 |
| | € 25.000 | 0.75 % | min € 85 |
| | € 50.000 | 0.65 % | min € 190 |
| | € 75.000 | 0.5 % | min € 325 |
| | € 150.000 | 0,4 % | min. € 375 |
| | € 300.000 | 0,3 % | min. € 600 |
| Above | € 300.000 | 0,25 % | min. € 900 |

Validity: max. 2 months after the show.

*) The CIF value should be certified by the shipper and remains subject to acceptance by the customs.

FINAL CUSTOMS CLEARANCE OF EXCISE GOODS

Following temporary or direct import: € 105

ADDITIONAL CUSTOMS TARIFF (HEADING NUMBERS)

For each additional heading number: € 15

DUTIES / VAT / CUSTOMS FINES & INTEREST (if no advance payment registered)

| | |
|---------------------------------------|----------------|
| Payment by cash or bankcard/transfer: | 4 % on outlays |
| Payment by creditcard: | 6 % on outlays |

ATA CARNET

| | |
|--|-------|
| Customs checking in / outbound - gen. administration / supervision charges | |
| Lumpsum / Carnet: | € 105 |
| Final custom clearance of ATA Carnet: | € 130 |

VETERINARY INSPECTION

| | |
|--|------|
| Coordination/outlays - per certificate : | € 90 |
|--|------|

| | |
|--|------|
| <u>IMPORT / EXPORT LICENCES</u> - per licence : | € 75 |
|--|------|

FINAL EXPORT + TRANSIT FORM (T1 - T2)

| | |
|--|------|
| Lumpsum / clearance (incl. customs bond on transit): | € 90 |
|--|------|

| | |
|---|------|
| <u>CUSTOMS INSPECTION FEE</u> - per file | € 28 |
|---|------|

**OPERATIONAL INFORMATIONS
PARTICULAR & GENERAL CONDITIONS**

ZIEGLER's services will be billed strictly in accordance with the approved official tariff.

1. Each client calling for ZIEGLER's services will, beyond recall, be committed to accept the a.m. tariff, payment and standard / general trading conditions.

Unless written instructions / confirmations have been received, all charges will be billed to the official stand subscriber.

In the event of non payment of our charges by one of the suppliers / subcontractors / forwarding agents, the official stand subscriber stands surety for payment of ZIEGLER's invoice at first request.

2. The above mentioned rates are valid on normal working days from 08:00 until 16:00.

No overtime charges will be charged on empty packings, warehousing, rentals without operator & customs formalities.

Following surcharges are applicable

| | | |
|-----------------------|---------------------------------------|--------|
| Standard working days | from 0 to 6 AM / from 8 PM to 12 PM : | + 50 % |
| | from 6 to 8 AM / from 4 PM to 8 PM : | + 25 % |

| | | |
|------------|----------------------|--------|
| Saturday : | from 0 AM to 8 PM | + 50 % |
| | from 8 PM to 12 PM : | + 75 % |

| | | |
|----------|----------------------|--------|
| Sunday : | from 0 AM to 12 PM : | + 75 % |
|----------|----------------------|--------|

| | | |
|-----------------|--------------------------------------|---------|
| Legal holiday : | - night preceding the legal holiday | |
| | from 8 PM to 12 PM : | + 100 % |
| | - legal holiday from 0 AM to 12 PM : | + 100 % |

3. ZIEGLER will do its utmost in order to stick to the handling schedule ordered by the customer. The schedule confirmed by ZIEGLER has been given in good faith but without obligation.

ZIEGLER will not be hold liable for any waiting of personal and equipment on the showground.

The handlings/rentals not ordered beforehand will be executed according to the availabilities.

The handlings/rentals ordered "on the spot" will be raised with a surcharge of **15 %** and have to be paid immediately by cash, bank or creditcard.

The handlings/rentals ordered and paid **2 working days** before the execution date will be granted a rebate of **5 %**.

4. The min.rental periods are based on orders carried out during the official build-up/dismantling periods. In case the exhibitor requests a handling to be done on a specific date/hour which cannot be combined with other handlings, a minimum rental period of 3 hours will be charged.

The time is counting as from the departure of the labour / equipment from the dispatching center to the stand and back.

The time is printed on the worksheet by an electronic timeprinter.

Each started period will be charged as a full period.

In case orders cannot be performed due to late arrival of cargo/truck/exhibitor or any delay a min. time share of 30 or 60 min. will be charged.

5. The rentals without operator are based on max. 8 hours/day/night.

Included : fuel, technical maintenance, excluding any insurance.

Every handling equipment without operator is entrusted to the tenant under his full and exclusive responsibility.

The tenant pledges himself to restitute the material in the same condition at the dispatching center.

Every damage or default will be charged to the tenant.

The Exhibitors may order handling equipment and use the latter under their own responsibility at its maximum capacity and at a.m. rates as long as there are no technical restrictions imposed by the location of the booth (maximum weight at the ground ceiling height/stairs etc) or by the merchandise itself (size, lifting points, stability, safety, etc.)..

Handling equipment rented without operator are not insured and are operated under full responsibility of the user.

The user remains responsible for any damage to the rented equipment and to third parties.

6. Empty packings :

Are included : Price includes roundtrip service including overtime surcharge (evening, week-end, legal holidays).

Are excluded : Insurance on quantity of empty packings, any contents and equipment.

Insurance coverage for characterized damage : max Euro 620/Exhibitor.

The empty packings are brought back to the stands as quickly as possible, **according to the timing decided by the organiser of the fair.**

7. On-site handlings performed by ZIEGLER are covered by a handling insurance.

Any damages occurred to the cargo, any accident or comment about the handling should be mentioned on the workorder in presence of a ZIEGLER delegate.

Later on no claim will be considered.

All cargo / exhibition and packing material remain on the booth at owner's risk.

On arrival, ZIEGLER's liability ends at the time that the merchandise is delivered on the booth, whether or not the Exhibitor is present.

On departure, ZIEGLER's liability goes into effect as from the removal of the material from the booth, but ends when the merchandise is handed over to a third party.

ZIEGLER is not responsible for the content neither for the quantity.

The storage of exhibition material before/after the show is covered by theft/fire/water damage insurance upto a maximum value of Euro 1.240 per Exhibitor.

Any additional insurance will only be subscribed on receipt of a written valorized request to insure for account of the owner of the goods.

Empty packings and material stored during the show are not insured, except for characterized damage : max Euro 620/Exhibitor.

ZIEGLER will not be hold liable for any damages/losses.

Warehousings under supervision are insured for a max. claim value of Euro 1.240 per exhibitor.

Ziegler cannot interfere in the weather conditions and therefore cannot be hold liable for any damages resulting from bad weather conditions.

No transport insurance has been undertaken by ZIEGLER unless a written instruction has been received prior departure.

The cargo is only covered as per CMR, B/L, AWB conditions.

The transport charges will remain liable for payment to ZIEGLER "cargo lost or not lost".

8. Each cargo which, on arrival, has been custom cleared by ZIEGLER must imperatively before leaving the fairground be represented to ZIEGLER's customs office in order to arrange the reexport customs formalities and allow ZIEGLER to recover the customs bond paid.

The official stand subscriber stands surety for payment to ZIEGLER of all customs fines, charges, duties and VAT resulting from leaving the fairground without performing the reexport customs formalities at ZIEGLER's office or for any transit document which has not been cleared while crossing last EU border.

9. All a.m. Prices are excluding VAT.

All transport, handlings, customs formalities, duties, VAT, customs fines and any other charges should be paid prior delivery of the cargo on the booth or departure from the exhibition ground.

By cash or bankcard/transfer based on an advance payment of the estimated charges.

By credit card (VISA / EUROCARD / MASTERCARD / DINERS/ AMEX) : + 4 % disbursements.

ZIEGLER *Expo Logistics* guarantees the reimbursement of any provision paid in excess.

All charges will be covered by an invoice which will be issued and mailed after the end of the event.

Any balance should be settled within 30 days of invoice date.

Late payments will be charged at 0,6 %/month + legal lumpsum of Euro 125.

ZIEGLER has the authority to seize the exhibition material in case a.m. payment conditions have not been fulfilled.

10. All business is undertaken exclusively under a.m. special conditions and Belgian Freight Forwarders Standard Trading Conditions published on 24/06/05. (Copy available on request)

ZIEGLER EXPO LOGISTICS - www.ziegler-expolog.com

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